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### WebCCAT - Logon - Registered User

**If you are an existing user and have forgotten your password – STOP – DO NOT create a new user name – Read the article on Fogotten Password Retrieval**

1. Access WebCCAT through any web browser at this link: <http://www.webccat.com>
2. In the dialog box shown below enter your username and password

A screenshot of the WebCCAT login interface. It features a blue background with white text. There are two input fields: 'Username' and 'Password'. Below the 'Password' field is a link that says 'Forgot your password?'. To the right of the 'Forgot your password?' link is a red button with white text that says 'Login'. Below the 'Login' button is another red button with white text that says 'Create New Account'.

3. Left-click the mouse on the **Login** button shown on the above image
4. You may get a EULA (End User License Agreement) page displayed. If you get the EULA simply left-click on **Accept** located at the bottom of the screen. This will forward you to the account information page as shown below

A screenshot of a welcome message. The text is as follows:  
**Welcome, Test!**  
You have been successfully signed into the system.  
At this time, we would like to verify that you have signed in as the correct user.  
If the information listed below is correct, please continue by clicking on the "YES" link.  

- Your name is **Test Demo**.
- Account type: **Educator** for **GILLETT INT**.

Choose an option below:  
**YES, this information is CORRECT.** I would like to CONTINUE.  
**NO, this information is INCORRECT.** I understand that I should SIGN OUT at this time.

5. If all information is correct then left-click the mouse on **YES, this information...to CONTINUE** as shown in orange square in above image which will take you to the **Main Menu** page